

**Millcreek Township Trustees
Regular Meeting Minutes
December 22, 2025**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:00 p.m. at the Millcreek Township Community Building for the year-end meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Carson Ochabauer and Chris Pike

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from December 1, 2025.

- **Resolution #2633:** motion to approve the minutes of the December 1, 2025 regular meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Public Comment

A resident inquired about the status of getting a zoning matter and paperwork finalized before an upcoming deadline to complete a transaction. The trustees directed the resident to contact Ron Todd, the township's Zoning Administrator.

Union County Engineer's Office Participating Payment

Mr. Brackenridge distributed documents received from the Union County Engineer to consider making a participating payment to the Engineer's Office for 2025.

- **Resolution #2634:** motion to approve a participating payment to the Union County Engineer's Office in the amount of \$52,314.80 equivalent to snow/ice removal on township roads by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes, Mr. Jordan – yes; Mr. Long – yes

2026 Appropriations

Mr. Brackenridge presented to the trustees a draft of the 2026 Permanent Appropriations for review and approval. This draft incorporated feedback received from the trustees as part of their initial budget discussion during the December 1st regular meeting.

- **Resolution #2635:** motion to approve the 2026 Permanent Appropriations as presented by Mr. Long, seconded by Mr. Jordan. General Fund \$454,000; Motor Vehicle License Tax Fund \$1,000; Gasoline Tax Fund \$150,000; Cemetery Fund \$1,000; Special Levy Fire Fund \$217,000; Special Levy Police Protection Fund \$129,000; Permissive Motor Vehicle License Tax Fund \$1,000; Local Fiscal Recovery Fund \$5,964. Total for all funds \$958,964.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

Other Business Items

Receipts and Expenditures

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,765.47; Motor Vehicle License Tax \$97.62; Local Government Sales Tax \$1,669.96; LGF \$346.13; Motor Vehicle Permissive License Tax \$565.50. Cheryl Garrard \$100.00 township hall rental. Lowell Noland \$300.00 township hall rental. Michael Ford \$100.00 zoning permit. Julia Palmer \$75.00 township hall rental. Samantha Jones \$400.00 township hall rental. Himanshu Patel \$400.00 township hall rental. Denver Garrard \$75.00 township hall rental. Marysville Municipal Court \$328.00 traffic fines. Star Ohio \$3,022.22.

The trustees duly noted the check sequence from the previous regular meeting ending with check #6596 and checks presented for approval at the current meeting beginning with check #6597. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2636:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

	6597	Scott Brackenridge	1000-110-121	1,934.24
	6598	Keith Conroy	1000-110-111	303.44
	6598	Keith Conroy	2021-330-111	303.53
	6599	William Jordan	1000-110-111	554.56
	6599	William Jordan	2021-330-111	554.66
	6600	David Long	1000-110-111	502.86
	6600	David Long	2021-330-111	502.95
	6601	Ron Todd	1000-130-150	935.28
	6602	OPERS	1000-110-111	192.08
	6602	OPERS	1000-110-211	425.20
	6602	OPERS	1000-130-150	111.80
	6602	OPERS	2021-330-111	192.12
	6602	OPERS	2021-330-211	268.95
	Vouc	IRS	1000-110-111	181.83
	Vouc	IRS	1000-110-121	168.41
	Vouc	IRS	1000-110-212	136.49
	Vouc	IRS	1000-110-213	75.98
	Vouc	IRS	1000-130-150	42.18
	Vouc	IRS	2021-330-111	181.88
	Vouc	IRS	2021-330-213	27.86
	Vouc	Ohio Dept. Taxation	1000-110-111	18.81
	Vouc	Ohio Dept. Taxation	1000-110-121	77.80
	Vouc	Ohio Dept. Taxation	1000-130-150	11.97
	Vouc	Ohio Dept. Taxation	2021-330-111	18.83
	Vouc	School Dist. Income Tax	1000-110-111	17.16
	Vouc	School Dist. Income Tax	1000-110-121	20.93
	Vouc	School Dist. Income Tax	2021-330-111	17.18
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P 8-25	6603	Tonya Jordan	1000-120-329	375.00
P 4-25	6604	Ohio Edison	1000-120-351	248.01
B 8-25	6605	LUC	1000-110-599	1,455.40
B 8-25	6606	US Postal Service	1000-110-599	106.00
P13-25	6607	LT Burns Company LLC	1000-120-323	1,829.11
P 2-25	6608	Union County Engineer	2021-330-420	52,314.80
B 8-25	6609	Scott Brackenridge	1000-110-599	92.17
B13-25	6610	Nancy Orders	1000-130-330	150.00
B13-25	6611	Eryn Staats	1000-130-330	40.00
B13-25	6612	Jim Lawrenz	1000-130-330	40.00
B13-25	6613	Kevin Bryant	1000-130-330	40.00
B13-25	6614	Maryann Sweeney	1000-130-330	80.00

Interest for the month is: \$24.47

Interest for the year is: \$278.85

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2637:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer